

QUICK BYTE

These sub plans were created to make it easy for *any* substitute teacher to work in the library during my absence.

These plans were designed to be used with any short informational book you have on hand. All you need to do is choose a book, print, & relax!

Be prepared to get rave reviews from your substitute teachers about how easy and fun it is to be in the library!

INCLUDED

- Editable [Welcome Sheet](#)
- Sub Plans for [Printable Activities](#)
- Sub Plans for [No Print Activities](#)
- [Printable Activities](#)
- [Board Game](#)
- [Boggle Game Board](#)

Sign up for my *Newsletter*

Get a no prep research activity.



PREP NOTES

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PREPARE THE WELCOME SHEET

The Welcome Sheet is the front page of the sub plans. This is what I leave to give the sub any pertinent information. I want them to know the schedule & any other important info to help them manage the class, without overwhelming them.

You can edit this sheet by clicking on the boxes to add your own information.

What I love about this sheet is that I create it one time and never have to worry about it ever again!

You can create one schedule for any given day or make one that is more generic and shares the grade level for that time.

I typically have the same grade, at the same time each day. This makes it super easy!

WELCOME!

Thank you so much for coming in to be with our STAR students today! Today's classes are in the library. All of the information you need is below and on the next pages.

SCHEDULE

- 8:40 - 9:10 → Planning
- 9:15 - 9:55 → 5th Grade
- 10:00 - 10:40 → 4th Grade
- 10:45 - 11:25 → PreK
- 11:30 - 12:10 → Kinder
- 12:15 - 12:45 → Lunch
- 12:50 - 1:30 → 1st Grade
- 1:35 - 2:15 → 2nd Grade
- 2:20 - 3:10 → 3rd Grade

EXPECTATIONS

- Students sit calmly on their floor spot during story
- Students walk calmly to get materials & go to tables to complete activities

SIGNAL FOR ATTENTION

- Clap 5x, & students repeat → ask another staff member to demo beat

DUTIES

- 8:40 - 8:55 → PreK Hallway
Stand in hallway to assist students in getting to their classrooms
- 3:00 - 3:35 → PreK Hallway
Help classroom teachers get students assigned buses

COMPUTER LOGIN

ID: imssub
Password: 4Login-2020

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PREP NOTES



ABOUT THE SUB PLANS

The plans themselves are **not** editable. There is an editable sub plan sheet included. Edit it the same way you edit the Welcome Sheet!

The included lesson plans meet the [AASL](#) and CCSS. standards. There is also a version that supports [ISTE](#) and/or the [CSTA](#) Standards.

Print the plans out and check off the activities that students will be completing. I like to provide students with choice and will typically leave 2 activities for students to choose from.

There are 2 versions available:
→ One that requires printables.
→ One that may require technology.

LIBRARY PLANS
Please use the following plans for today.

MATERIALS
All of the materials for today are included!

EARLY FINISHERS
If any students finish early they may:
 Read
 Color
 Work on a puzzle
 Build

LESSON

- 1) Read aloud this book I left to the class: _____
- 2) After reading, students will:
 - Draw a picture of the person you read about.
 - Describe the person you read about
 - Create an Instagram Post for the person.
 - Create a playlist of songs that this person would most likely listen to.
 - Create a watchlist of TV and/or movies this person would most likely watch.
 - Generate interview questions for the character.
 - Write a fictional story featuring the person you read about.
 - Create a timeline for the person.
 - Create an infographic about the person.
 - Compare and contrast themselves to the person.
 - Play a game with a partner to think about the read aloud.

Anyone who finishes early, can complete an activity from above.

Early Finishers Note: Check off what works best for you! I typically have a puzzle and coloring available at all times. For subs, I have extra coloring sheets on hand. I really like [Coloring Squared](#), [Classroom Doodles](#), and [Krakotak](#).

PREP NOTES

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ABOUT THE ACTIVITIES

The included activities were designed to mix and match with a variety of fiction picture books. The included activities are **not** editable.

Choose one or more that will best match the book you leave for the substitute teacher **and** will meet your students' needs and interests.

Most of the activities were designed so that they can be used with a variety of grade levels. They also require minimum materials; whatever you may have on hand in your library space!

They were also designed so that your substitute will not need to teach a new skill. They can just go over the directions and support the students as they work.

DIFFERENTIATING: You may choose to print different activities for different grade levels. This is an awesome way to differentiate for student needs & interests!

ORGANIZING: I use [a folder like this](#) to keep it all organized! I label each pocket with a different grade level, and place the necessary material inside!

NO PRINT ACTIVITIES: These are perfect for when your students are used to using technology in the library! They will appreciate the consistency.

DIFFERENTIATE FOR STUDENTS

WITH VARYING
SUMMARIZING
SKILLS.

WRITE 5 FACTS YOU LEARNED!

- 1
- 2
- 3
- 4
- 5

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SUMMARIZE

MAIN IDEA

DETAIL

DETAIL

DETAIL

CONCLUSION

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WRITE 3 FACTS YOU LEARNED!

- 1
- 2
- 3

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ENGAGE STUDENTS IN CRITICAL THINKING

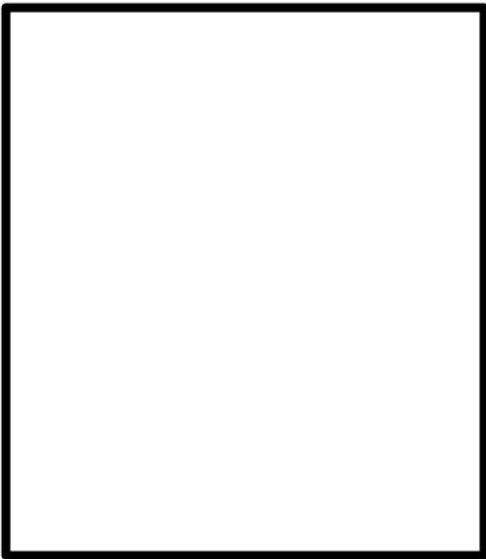
COMPARE TODAY'S TOPIC TO ANOTHER YOU KNOW A LOT ABOUT. SHOW SIMILAR FEATURES OF EACH ONE.

THIS	THAT

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WHAT WOULD YOU DO

What would you do if you saw a _____?

Draw a picture of what you would do.

Explain what you would do.

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COMPARE TODAY'S TOPIC TO ANOTHER YOU KNOW A LOT ABOUT. SHOW SIMILAR FEATURES OF EACH ONE.

THIS

THAT

Draw a picture to show a

COOL!

feature about

Then explain why it's cool

What new questions do you have about _____?

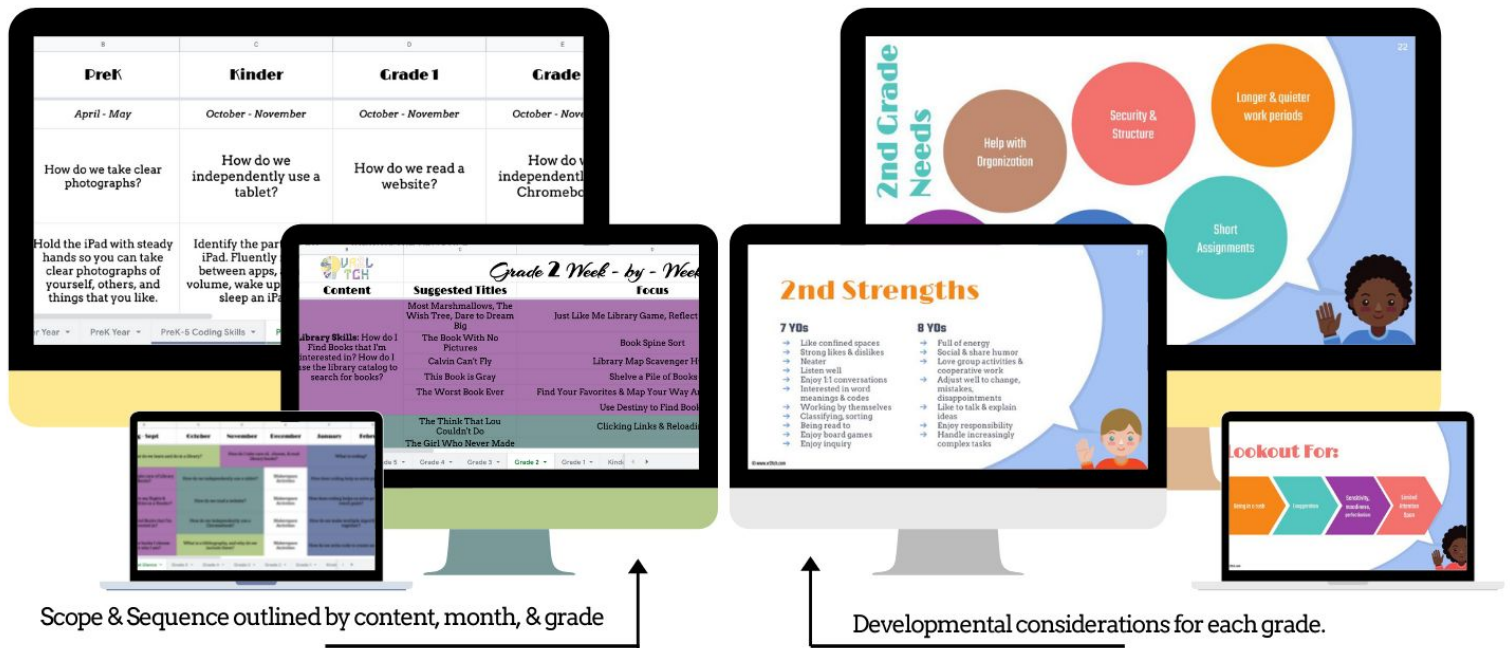


**GIVE STUDENTS
OPPORTUNITIES TO
THINK DEEPLY ABOUT
INFORMATION.**

COMPLETE

YEAR

PreK - 5



Scope LIBRARY Sequence

An outline of what to teach PreK - Grade 5 students.
 Laid out by content area, month, and grade level.
 Developmental Considerations for each grade; includes app & content suggestions.

PURCHASE NOW